

# Document 20.2

## Release Notes



InEight®  
**DOCUMENT**

## Changelog

This changelog contains only significant or other notable changes to the document revision. Editorial or minor changes that do not affect the context of the document are not included in the changelog.

| Rev | Date        | Description         |
|-----|-------------|---------------------|
| 1.0 | 26-FEB-2020 | Initial publication |

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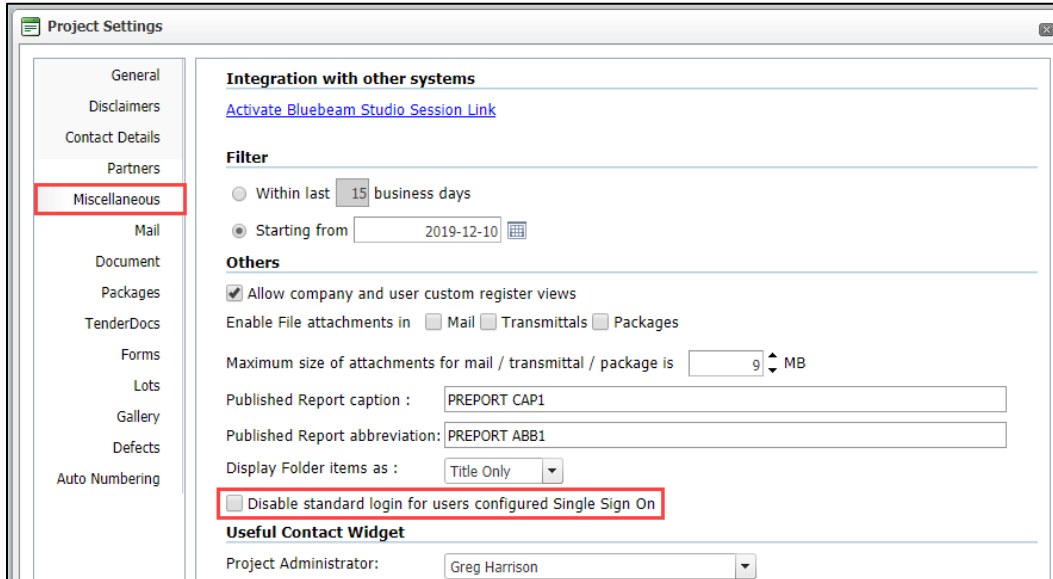
## What's new in Document 20.2

- **Getting Started:**
  - **Help menu** – New links have been added or updated in the Help menu:
    - **InEight document help** – This link has been updated to InEight's new Knowledge Library where all Document user guides can be accessed.
    - **Training videos** – This is in a new area with an improved interface. New videos are now available and existing videos have been updated.
    - **InEight university** – This new university offers online training classes to help get certified on InEight products.
- **Administration:**
  - **Prevent SSO-enabled users from standard login** – A project setting has been added to prevent registered SSO users from logging in with standard Document credentials. This helps enforce company security policies on the project. [Read more.](#)
- **Lots:**
  - **Generate link to current register and details** – You can now generate a hyperlink to the current register or the lot details in the Lots module. When you follow the link to the register, the appropriate filters and columns are included. [Read more.](#)
- **Forms:**
  - **Trigger workflow based on rules** – This feature allows defined values to trigger the correct review team on a form, so the team is not required to select the appropriate form distribution, eliminating human error. There can be many different review teams on a project based on associated form data, requiring the initiator to know and select the correct review team each time. [Read more.](#)
  - **Improved history tracking** – This improvement lets you export a PDF of a form at any stage of the workflow that also includes attachments available at that time. Previously, the history tab collected all actions against the form, but it could be difficult to follow and find relevant information, which is important when archiving or handling legal disputes. [Read more.](#)

## Administration

### Prevent SSO-enabled users from standard login

The new **Disable standard login for users configured Single Sign On** setting is in the Miscellaneous tab of Project Settings.



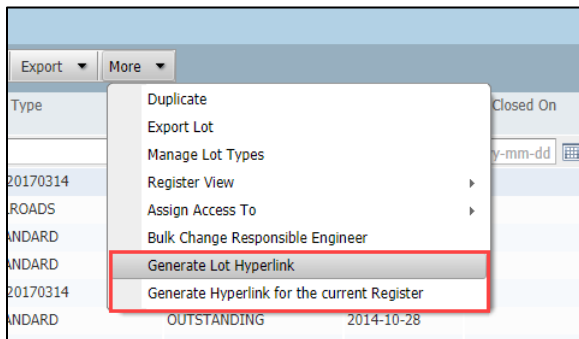
The screenshot shows the 'Project Settings' window with the 'Miscellaneous' tab selected. The left sidebar lists various settings categories: General, Disclaimers, Contact Details, Partners, Miscellaneous (highlighted), Mail, Document, Packages, TenderDocs, Forms, Lots, Gallery, Defects, and Auto Numbering. The main content area is titled 'Integration with other systems' and includes a link to 'Activate Bluebeam Studio Session Link'. Below this is a 'Filter' section with radio buttons for 'Within last 15 business days' and 'Starting from 2019-12-10'. The 'Others' section contains several checkboxes and input fields: 'Allow company and user custom register views' (checked), 'Enable File attachments in' (Mail, Transmittals, Packages), 'Maximum size of attachments for mail / transmittal / package is 9 MB', 'Published Report caption: PREPORT CAP1', 'Published Report abbreviation: PREPORT ABB1', and 'Display Folder items as: Title Only'. A red box highlights the checkbox 'Disable standard login for users configured Single Sign On'. At the bottom, the 'Useful Contact Widget' section shows 'Project Administrator: Greg Harrison'.

## Lots

### Generate link to current register or details

Two new options have been added to the More drop-down menu:

- **Generate Lot Hyperlink** gives you a shareable hyperlink that opens the selected lot's Details tab.
- **Generate Hyperlink for the current Register** gives you a shareable hyperlink to the current Lot Summary.

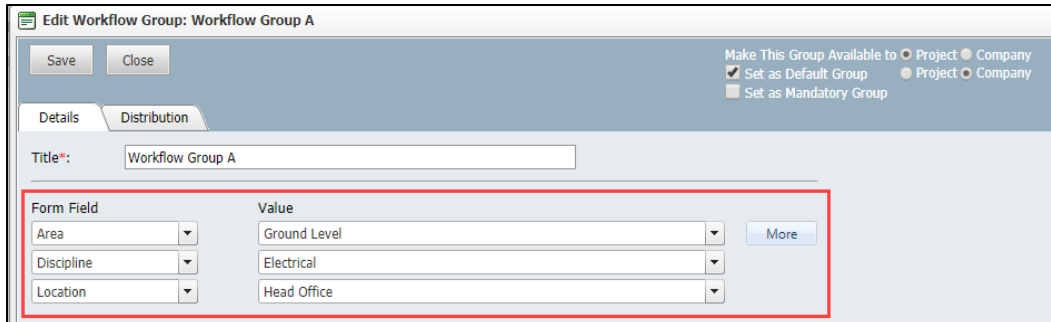


The screenshot shows a table of lots with columns for Type, Lot ID, and Status. A 'More' dropdown menu is open, displaying several options: Duplicate, Export Lot, Manage Lot Types, Register View, Assign Access To, Bulk Change Responsible Engineer, Generate Lot Hyperlink (highlighted), and Generate Hyperlink for the current Register (highlighted). The table rows show lot details such as '20170314 ROADS', 'NDARD', '20170314 NDARD', and 'OUTSTANDING 2014-10-28'.

## Forms

### Trigger workflow based on rules

When you add or edit a workflow distribution group, you can define which field values trigger workflow for that group. The New Workflow Group and Edit Workflow Group windows now have two new drop-down lists to select a **Form Field** and an associated **Value** you want to use as a trigger. Use the More button to add more fields below.



### Improved history tracking

On the History tab of a form, the new Snapshot event lets you export a PDF of the form as it appeared at that step by selecting **Download File**.

| History                       |                     |        |                     |   |
|-------------------------------|---------------------|--------|---------------------|---|
| Event/Action                  | Date                | Name   | Company             | Description   |
| Form Edited                   | 2020-02-20 08:50 PM | Sherin | QA Software Pty Ltd | <b>[Section 01 - Concrete Delivery]</b><br>Modified Comments from <See line 2 and action See line 3 and action> to <See line 2 and action See line 3 and action Last review completion> |
| Form Changed Notification     | 2020-02-20 08:50 PM | Sherin | QA Software Pty Ltd | Recipient <Asela (QA Software Pty Ltd)> Notified<br>Recipient <Cathy cathy (QA Software Pty Ltd)>   |
| Snapshot                      | 2020-02-20 08:50 PM | Sherin | QA Software Pty Ltd | <a href="#">Download File</a>   |
| Workflow Next Stage Activated | 2020-02-20 08:50 PM | Sherin | QA Software Pty Ltd | Review completed and proceeds to step <CO-000001 - Start / Return to Initiator><br>Recipient <Greg (Houston Contracting)>   |