

Document 21.7 Classic UI

Release Notes



InEight®
DOCUMENT

Changelog

This changelog contains only significant or other notable changes to the document revision. Editorial or minor changes that do not affect the context of the document are not included in the changelog.

Rev	Date	Description
1.0	9-AUG-2021	Initial publication

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What's new in Document 21.7

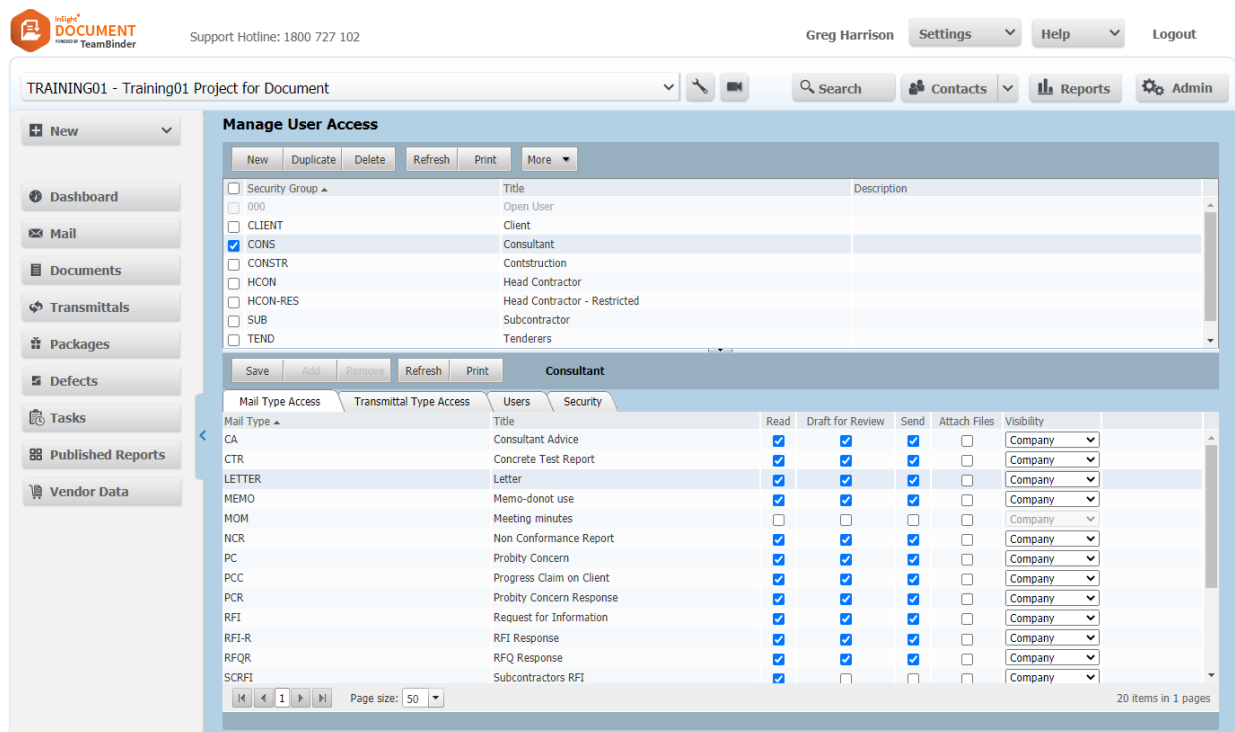
- **Mail**
 - **Disable file attachments by mail type** – A new security group option lets you enable or disable file attachments per mail type by security group. [Read more](#)
- **Documents**
 - **Download more than 100 documents** – A new bulk download option lets you download more than the previous limit of 100 documents. [Read more](#)

Mail

Disable file attachments by mail type

Although there are settings to control who can attach files at the module level and mail type level, you can now specify whether the users in a group for a mail type can add attachments.

To enable or disable the ability to attach files, go to Admin > **Manage user access** and then select a security group and the mail access type. The Attach files column lets you enable or disable the ability to attach files for each mail type.



The screenshot shows the 'Manage User Access' interface in the InEight Document Manager. The left sidebar contains navigation links: New, Dashboard, Mail, Documents, Transmittals, Packages, Defects, Tasks, Published Reports, and Vendor Data. The main content area is titled 'Manage User Access' and includes a table of security groups. The 'CONS' group is selected, and the 'Attach Files' column is checked for all mail types.

Mail Type Access	Transmittal Type Access	Users	Security	Read	Draft for Review	Send	Attach Files	Visibility
CA	Consultant Advice			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
CTR	Concrete Test Report			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
LETTER	Letter			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
MEMO	Memo-donot use			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
MOM	Meeting minutes			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
NCR	Non Conformance Report			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
PC	Probity Concern			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
PCC	Progress Claim on Client			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
PCR	Probity Concern Response			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
RFI	Request for Information			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
RFI-R	RFI Response			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
RFQR	RFQ Response			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company
SCRFI	Subcontractors RFI			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Company

When the Attach files check box is selected, the users in the security groups can attach files to the mail type. When it is not selected, the users in the security group cannot attach files, regardless of the settings at the module and mail type level.

Document

Download more than 100 documents

The new Download via Queue option in the Select files to download dialog box lets you download documents by creating a zip file and adding them to a queue. This method can accommodate more than 100 files at a time. The Direct download option is not available when you have selected more than 100 files. Fields that specify the title and maximum zip size of the download queue also have been added to

the Select files dialog box. You can also specify whether to require a password to the zip file and to include the document metadata spreadsheet in the download.

A new option on the More menu, Manage download queue, opens the Manage download queue page where you can see the download title, status, number of files and the documents. You can also download the documents from this page.