



Changelog

This changelog contains only significant or other notable changes to the document revision. Editorial or minor changes that do not affect the context of the document are not included in the changelog.

Rev	Date	Description
1.0	19-SEP-2025	Initial Release



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What's new in Document 25.9

Web Release Notes

Documents

- Nominate a review status in bulk from Review register You can now nominate a review status in bulk when reviewing documents. Previously, you had to apply each status individually while on the review register. Read more
- Review and Release registers new column The Review coordinator column has been added to the Review and the Release registers.
- Collapse tool chest categories You can now collapse categories in the tool chest to make it easier to navigate through a large collection of mark up tools.

• Administration

- Central Administration new functions You can now use Central
 administration to add administrators to projects, create companies, and remove
 users from security groups.
- Skip remove and replace step when forcing inactivation When you force inactivation, you no longer must remove or replace users in roles, review teams, or forms. Read more
- Preview company logo You can now preview the company logo in real time to see how the logo will look on a form, mail item, or transmittal. Read more

Mail

 Mail history – The Mail module now includes a History tab, so you can see changes made to a mail item. The history includes when the mail item was sent, and for draft mail, when it was edited or deleted and status changes.

Transmittals

Mark transmittals as Responded in bulk – You can now specify that a response
has been received for transmittals in bulk from the Transmittals Sent items
page. The Mark as button has been added to the Sent items page, so you can
select multiple transmittals, and then mark them as Responded and enter a
responded date. Read more

Forms

Manage reviewers on forms – The new forms group setting Manage reviewers
 (Admin > Manage user access > Forms) lets you give users the ability to manage reviewers of a form. Previously, only the form initiator could manage reviewers.

 Read more



 Download attachment option on Forms register – You can now click the Attachment icon in the Forms register to download form attachments. Read more

Lots

- Identify sublots on Lots register and Details pages The Lots module now has multiple ways to quickly identify lots and linked sublots. Read more
- Link Gallery items You can now link items in the Gallery to a lot.
- Process and Sub process dependencies in Lots configuration In the Process and Sub Process Configuration tables, you can now construct dependencies from subprocess to process instead of process to subprocess for better consistency with other dependencies in InEight Document. Dependencies created prior to release 25.9 are still valid. Starting with release 25.9 you must build the dependencies from subprocess to process.

Submittals

Complete review from Deliverables/Documents and Comments tabs – The
 Complete review button has been added to the Deliverables/Documents and
 Comments tabs, so you can complete the review without having to go back to
 the Details tab.

Reports

- Warning when running a report without filters When you try to run a report
 without filters, a warning message shows informing you that running the report
 could impact performance. You can then choose whether to proceed.
- Report on failed sign in attempts A new report shows failed sign in attempts made on a project.

InEight Document modules

- Download disclaimer now shows when downloading When a download disclaimer is defined (Project settings > Disclaimer > Download disclaimer), it now shows when you download a document. Previously, the disclaimer showed only when you signed in to Document. Read more
- In list operator for filters You can now use an in list operator, that is, a list of
 values separated by OR statements, to filter values in a register. For registers
 that have advanced filtering, you can select the operator *In list* and then enter
 or copy and paste the values.
- Select multiple values to filter columns You can now select multiple values to filter column headers in registers when searching.
- Rearrange rows in dynamic tables You can now change the row order in a dynamic table. <u>Read more</u>



Mobile Release Notes

- Lots
 - Create new lots You can now create new lots while you are in the mobile app.



Web release notes

Documents

Nominate a review status in bulk from Review register

When you want to nominate a status for multiple documents, you can now select them from the Document > **Review** page, and then click Actions > **Apply review status**. The Apply review status dialog box opens, and then you can select the status. You can apply the status to the selected documents only or to all documents in the view.

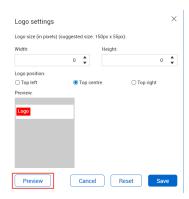
Administration

Skip remove and replace step when forcing inactivation

A message notifies you that the inactive users were not removed or replaced and that this might affect project processes. You must remove the reviewers for the role, review team, or form to be valid.

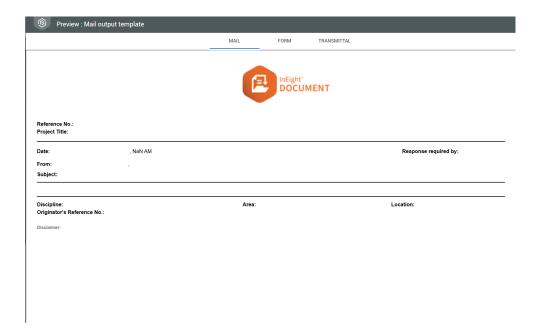
Preview company logo

The Logo settings dialog box shows when you edit a logo on the company Details page and now includes a preview option.



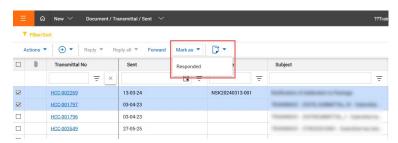
When you click the **Preview** button, Document opens the templates to show how the logo will look in production. The preview has tabs for mail, forms, and transmittals.





Transmittals

Mark transmittals as Responded in bulk



When you select **Responded**, the Mark as responded dialog box opens, where you can enter the responded date and choose whether to update the response received dates for the recipients where received dates are not updated.

After you click **Save**, the items are marked as responded to, and the transmittals are removed from the statistics from the dashboard.

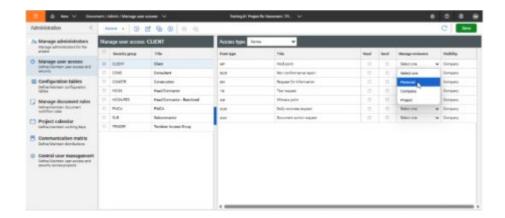
Marking transmittals as *Responded* in bulk reduces the dashboard statistics for transmittals with a response outstanding.

Forms

Manage reviewers on forms

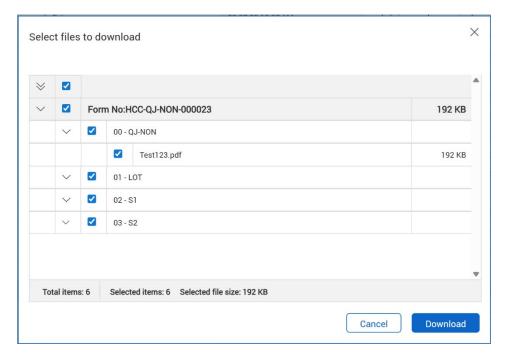
The Manage reviewers column has been added to the Forms security settings. For each form type, you can select whether the members of the security group can manage reviewers at the individual, company, or project level.





Download attachment option on Forms register

The Select files to download dialog box opens. Select the files you want to download, and then click the **Download** button.



Lots

Identify sublots on Lots register and Details pages

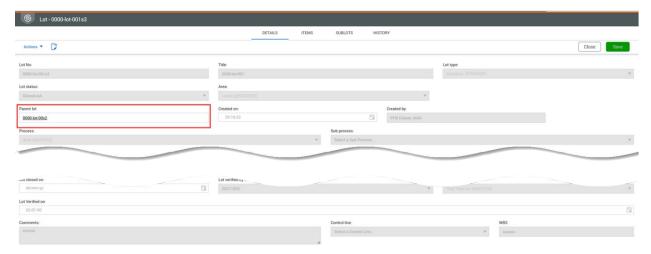
The new Lots folder structure shows lots and can be expanded to show the relationship between a lot and its linked sublots.





The Lot level column has been added to the Lots register to make it easier to see and quickly identify whether it is a lot or sublot.

The Parent lot field has been added to the Details page for sublots, so you can quickly identify the parent lot.



The Sublots tab, which lists all linked sublots, has been added for parent lots.





InEight Document modules

Download disclaimer now shows when downloading

You must acknowledge the disclaimer before being able to download documents from the system.

If you do not want the download disclaimer to show when downloading, select the **Do not display this message** check box in the disclaimer. You are still required to acknowledge the disclaimer if it is changed by the administrator.

Rearrange rows in dynamic tables

Previously, when you added a row to a dynamic table, its position was fixed. You can now click the **Move** icon for a row and then drag and drop it to its new position.

