

# QUICK GUIDE - EXPLORE NAVIGATION



Filter by viewing All, Favorites, Shared, Shared with me, or External content

Handle to collapse/open

Graph/Chart specific Filters, Focus Mode & More options

Filters pull-out

Create Folder, Add External Content, Edit Dashboard, Delete Dashboard, and Sharing

Project-specific Drop-downs

Bookmarks pull-out

Alphabetical list of system & custom dashboards

The screenshot displays the InEight EXPLORE interface. At the top, there's a search bar and navigation icons. The main area features a 'Daily Plan Summary - Organization' dashboard with several charts: 'Average Daily Plans Created Per Day', 'Plans - In Progress', 'Plans - Awaiting Approval', and 'Total Daily Plans'. Below these are two donut charts for 'Hours Approved' vs 'Hours Not Approved' and 'Quantities Approved' vs 'Quantities Not Approved'. A table at the bottom lists project details with columns for Project, Plan ID, Plan Name, Shift, Location, Status, Revision, Quantities Status, Hours Status, Executor, Approved by, Approver 1, and Approver 2. A sidebar on the left shows a list of dashboards, and a right sidebar contains filters and bookmarks.

Project	Plan ID	Plan Name	Shift	Location	Status	Revision	Quantities Status	Hours Status	Executor	Approved by	Approver 1	Approver 2
001122 - Andy Training Project 4	353	Testing	Day Shift		In Planning	0	Quantities Not Approved	Hours Not Approved	Jaime Foster		Coalten Klenda	
001126 - Andy Test Project - 7	404	211208-1	Day Shift		Approved	0	Quantities Approved	Hours Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	405	211207-1	Day Shift		Approved	0	Quantities Approved	Hours Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	406	211220-1	Day Shift		Execution	0	Quantities Not Approved	Hours Not Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	407	211214-1	Day Shift		Approved	0	Quantities Approved	Hours Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	435	211214-1	Day Shift		In Planning	0	Quantities Not Approved	Hours Not Approved	Andy Toraman	Andy Toraman	Andy Toraman	
005698 - Andy Training Project Earthworks	418	DP-220117	Day Shift	North	In Planning	0	Quantities Not Approved	Hours Not Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	495	220328-1	Day Shift		Approved	0	Quantities Approved	Hours Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	496	220322-1	Day Shift		Approved	0	Quantities Approved	Hours Approved	Andy Toraman	Andy Toraman	Andy Toraman	
009075 - Andy Power Plant Project - 1	344	210817-1	Day Shift		Execution	0	Quantities Not Approved	Hours Not Approved	Andy Toraman		Andy Toraman	
	415	220117-1	Day Shift		Awaiting Approval	0	Quantities Not Approved	Hours Not Approved	Dennis Bolte		Andy Toraman	
	416	220117-2	Day Shift		In Planning	0	Quantities Not Approved	Hours Not Approved	Andy Toraman		Andy Toraman	
	417	220117-3	Day Shift		In Planning	0	Quantities Not Approved	Hours Not Approved	Andy Toraman		Andy Toraman	
	470	220221-1	Day Shift		Approved	0	Quantities Approved	Hours Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	471	22022-1	Day Shift		Approved	0	Quantities Approved	Hours Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	472	220223-1	Day Shift		Awaiting Approval	0	Quantities Not Approved	Hours Not Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	473	220224-1	Day Shift		Approved	0	Quantities Approved	Hours Approved	Andy Toraman	Andy Toraman	Andy Toraman	
	474	220225-1	Day Shift		Awaiting Approval	0	Quantities Not Approved	Hours Not Approved	Andy Toraman	Andy Toraman	Andy Toraman	

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# DASHBOARD MANAGEMENT



The screenshot displays the 'DASHBOARD MANAGEMENT' interface. A table lists various dashboards with columns for 'Dashboard', 'Modified date', 'Modified by', 'Visibility', 'Last successful refresh', 'Refresh status', 'Schedule status', 'Next refresh', 'Average refresh time', and 'Refresh schedule'. Callouts highlight the 'Explore' button on the left, the 'Refresh status' and 'Schedule status' columns, the 'Visibility' toggle for the 'Advanced Work Packaging Dashboard', the 'Set Refresh Schedule' dialog box, and the 'Refresh Now' button at the bottom right.

Dashboard	Modified date	Modified by	Visibility	Last successful refresh	Refresh status	Schedule status	Next refresh	Average refresh time	Refresh schedule
Advanced Work Packaging Dashboard	06/18/2021 8:49:57 PM	System	<input checked="" type="checkbox"/>	04/05/2022 11:06:00 PM	Success	Active	04/06/2022 11:00:00 PM	2m	<a href="#">Set schedule</a>
Change issue dashboard	06/18/2021 8:43:09 PM	System	<input checked="" type="checkbox"/>	04/05/2022 5:34:14 PM	Success	Active	04/06/2022 5:30:00 PM	1m	<a href="#">Set schedule</a>
Connected analytics utilization	06/18/2021 8:47:01 PM	System	<input checked="" type="checkbox"/>	04/06/2022 2:03:24 AM	Success	Active	04/07/2022 2:00:00 AM		<a href="#">Set schedule</a>
Contract dashboard	06/18/2021 8:47:57 PM	System	<input checked="" type="checkbox"/>	04/06/2022 3:35:04 AM	Success	Active	04/06/2022 8:30:00 AM	3m	<a href="#">Set schedule</a>
Control Audit Dashboard	03/21/2022 3:51:49 AM	System	<input checked="" type="checkbox"/>	03/09/2022 1:45:45 AM	Failed	Disabled		5m	<a href="#">Set schedule</a>
Core Project Information	06/18/2021 8:48:51 PM	System	<input checked="" type="checkbox"/>	04/05/2022 4:56:09 PM	Failed	Active	04/07/2022 1:00:00 AM	1m	<a href="#">Set schedule</a>
Dashboard	02/07/2022 9:35:20 PM	System	<input checked="" type="checkbox"/>	04/05/2022 4:54:37 PM	Success	Active	04/06/2022 7:00:00 AM		<a href="#">Set schedule</a>
InEight Compliance forms dashboard	06/18/2021 8:44:01 PM	System	<input checked="" type="checkbox"/>	04/05/2022 9:03:26 PM	Success	Active	04/06/2022 7:00:00 AM		<a href="#">Set schedule</a>
Manhour curves	06/18/2021 8:47:26 PM	System	<input checked="" type="checkbox"/>	04/05/2022 11:33:06 PM	Success	Active	04/06/2022 11:30:00 PM	2m	<a href="#">Set schedule</a>
Material tracking dashboard	06/18/2021 8:48:26 PM	System	<input checked="" type="checkbox"/>	04/06/2022 12:06:18 AM	Success	Active	04/07/2022 12:00:00 AM	1m	<a href="#">Set schedule</a>
Operations dashboard	03/07/2022 11:54:44 PM	System	<input checked="" type="checkbox"/>	04/05/2022 5:02:47 PM	Success	Disabled		7m	<a href="#">Set schedule</a>
Package milestone dashboard	06/18/2021 8:45:02 PM	System	<input checked="" type="checkbox"/>	04/06/2022 6:08:06 AM	Success	Active	04/06/2022 10:00:00 AM		<a href="#">Set schedule</a>
Portfolio Dashboard	03/07/2022 11:54:44 PM	System	<input checked="" type="checkbox"/>	03/30/2022 5:42:59 PM	Failed	Disabled		15m	<a href="#">Set schedule</a>
Project performance dashboard	03/07/2022 11:54:44 PM	System	<input checked="" type="checkbox"/>	04/05/2022 5:00:36 PM	Success	Disabled		6m	<a href="#">Set schedule</a>
Work planning dashboard	06/18/2021 8:46:35 PM	System	<input checked="" type="checkbox"/>	04/06/2022 4:33:36 AM	Success	Active	04/07/2022 4:30:00 AM	1m	<a href="#">Set schedule</a>

**Dashboard refresh**  
1 of 1 daily refreshes available

Refresh schedule

Frequency: Daily

Time zone (UTC): Coordinated Universal Time

Time: 11:30 AM

**Refresh Now**

Buttons: Refresh now, Cancel, Save