

Document 19.9

Release Notes



InEight®
DOCUMENT

Changelog

This changelog contains only significant or other notable changes to the document revision. Editorial or minor changes that do not affect the context of the document are not included in the changelog.

Rev	Date	Description
1.0	11-SEP-2019	Initial publication

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Release summary

This release of Document updates the login page and adds functionality to support the use of user roles throughout several modules, in addition to other minor enhancements.

Improvements summary

- **New login page** – The look of the login page has been updated. [Read more.](#)
- **Documents:**
 - **Define working day for reviews** - Project teams can define the working day hours for Document reviews, which impact the due date and overdue notifications. Review days are currently defined as 12am to 11:59pm. [Read more.](#)
 - **Disable markup during reviews** – A new option to enable redlining has been added to the Document tab of Project Settings.
 - **Roles for multiple review initiators** – This feature lets administrators leverage roles to enable assignment of multiple users as initiators. Currently, only one user can be assigned as a review initiator to the Document rule. [Read more.](#)
 - **Restricted Document Access** – The following changes have been made to Restricted Document Access, which is accessed by a new drop-down menu option. [Read more.](#)
 - **Multiple rules** - Administrators can now define multiple Restricted Document rules, which may require different access to different team members when projects have different types of sensitive documents. [Read more.](#)
 - **Roles** – Implementing roles for the Restricted Document Access rules helps streamline management by updating the assigned users from a centralized location. [Read more.](#)
 - **Add Scheduled Completion Date to Release screen** – The Scheduled Completion Date column has been added to the Document Release window to provide the Review Coordinator with visibility about expected due dates for Document reviews.
- **Packages – Roles for Packages** – This enhancement lets you maintain a single group of necessary recipients for Document Packages, which can change frequently. Project teams no longer need to search the system to make updates but can simply update the group. [Read more.](#)
- **Checklists – Import templates** – Project teams can now import Checklists templates from one Document instance to another. This streamlines the setup process, so teams are no longer required to submit a ticket to InEight's technical team or create templates from scratch. [Read more.](#)

New login page

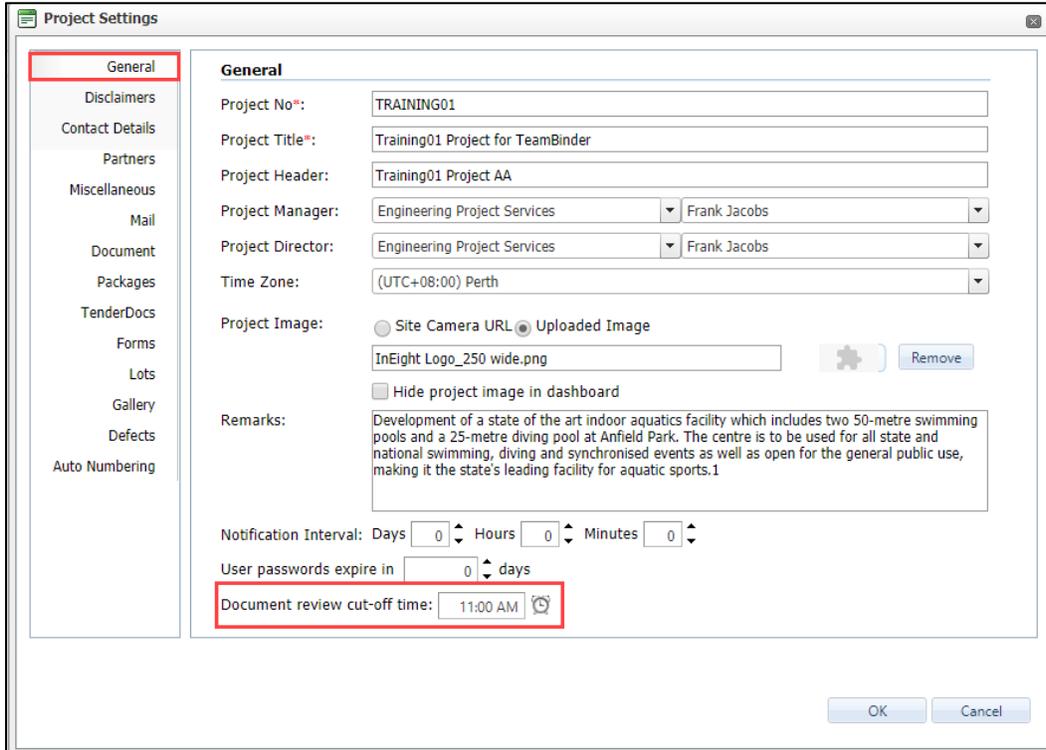
The look of the login page has been changed. There is now a new **LOGIN** button in the top right.

The screenshot shows the new InEight login page layout. At the top left is the InEight logo. At the top right is a green button labeled "LOGIN". Below the logo is a banner that says "TEAMBINDER IS NOW" followed by the InEight DOCUMENT logo. The main content area features a paragraph of text about InEight's 25 years of experience, followed by a heading "Discover more about innovative products that help manage your construction projects." Below this are four product cards: InEight DOCUMENT, InEight BASIS, InEight ESTIMATE, and InEight PLAN. Each card includes a brief description and a "learn more" button. At the bottom, there are two sections: "LEARN ABOUT INEIGHT PRODUCTS" with a "REQUEST A DEMO" button, and "CUSTOMER SUPPORT" with a "CONTACT SUPPORT" button.

Documents

Define working day for reviews

You can set the **Document review cut-off time** in Project Settings under the **General** tab. You can either type the time in 12- or 24-hour format in the field or click the  alarm clock icon to open hour options.



Project Settings

General

Project No*: TRAINING01

Project Title*: Training01 Project for TeamBinder

Project Header: Training01 Project AA

Project Manager: Engineering Project Services Frank Jacobs

Project Director: Engineering Project Services Frank Jacobs

Time Zone: (UTC+08:00) Perth

Project Image: Site Camera URL Uploaded Image
 InEight Logo_250 wide.png 

Hide project image in dashboard

Remarks:
 Development of a state of the art indoor aquatics facility which includes two 50-metre swimming pools and a 25-metre diving pool at Anfield Park. The centre is to be used for all state and national swimming, diving and synchronised events as well as open for the general public use, making it the state's leading facility for aquatic sports.1

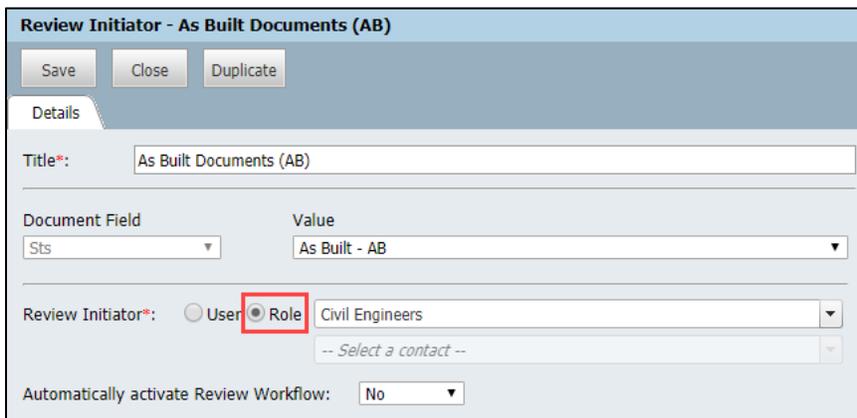
Notification Interval: Days Hours Minutes

User passwords expire in days

Document review cut-off time: 

Roles for multiple review initiators

You can now use roles to assign multiple users to act as review initiators. As an administrator, when you manage document rules for the Review Initiator rule type, you will now see a new **Role** radio button in the **Review Initiator** field. You can then select a role from the drop-down menu.



Review Initiator - As Built Documents (AB)

Details

Title*: As Built Documents (AB)

Document Field: Sts Value: As Built - AB

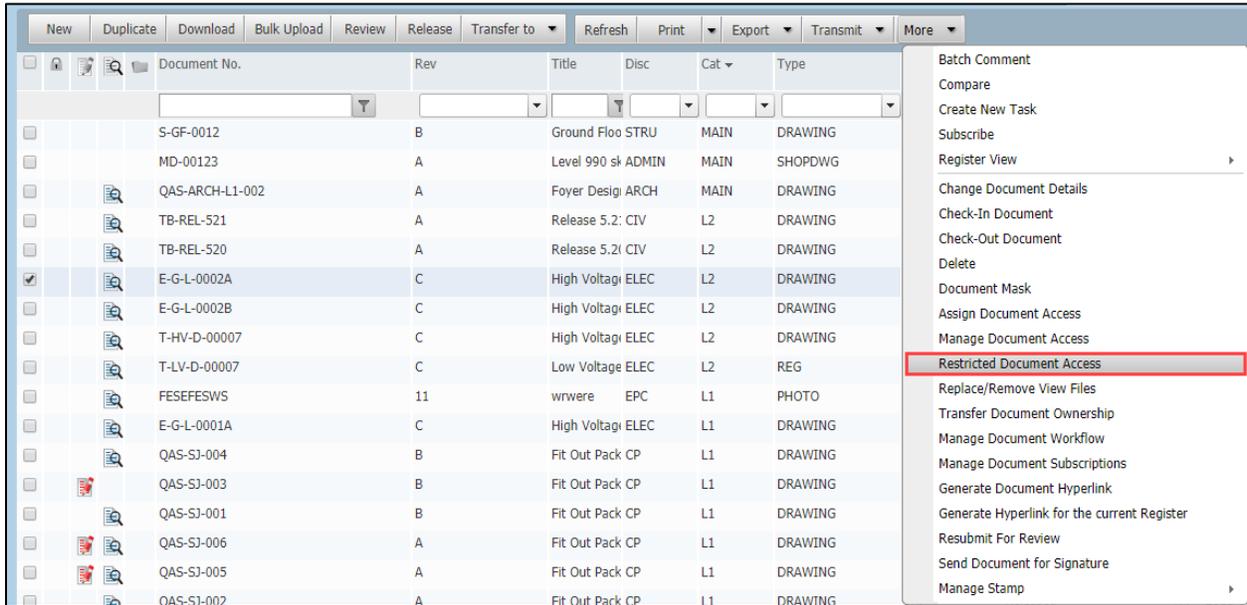
Review Initiator*: User **Role** Civil Engineers
 -- Select a contact --

Automatically activate Review Workflow: No

Restricted Document Access

Restricted Document Access allows you to support multiple document access rules and user roles.

In the Documents module, the **More** drop-down menu has a new **Restricted Document Access** option where you can manage the following new functionality.



Multiple rules

In the Restricted Document Access window, you can select rules from a new **Title** drop-down menu and use the plus button to add a new rule from within this window. You can also click the rule name to change its title.

Restricted Document Access

Title*:

Restricted documents are documents that meet the following criteria

- AND
 - Discipline Equals 'Civil - CIV'
 - Type Equals 'Drawing - DRAWING'
 - View Equals '-- All --'
 - Latest Document View Equals 'My'

Note: Applies to Company Uploaded documents, incoming and outgoing transmittals.

Users who have access to the restricted documents

<input type="checkbox"/> Name	Company
<input checked="" type="checkbox"/> Civil Engineers	(Role)

Save Cancel

Roles

You can now give roles access to restricted documents. The Select Contacts window now has a **Roles** radio button to select.

Select Contacts

Display: All Contacts Contact Groups Roles

Company:

Search all Contacts Go Advanced

<input type="checkbox"/> Title
<input checked="" type="checkbox"/> Civil Engineers

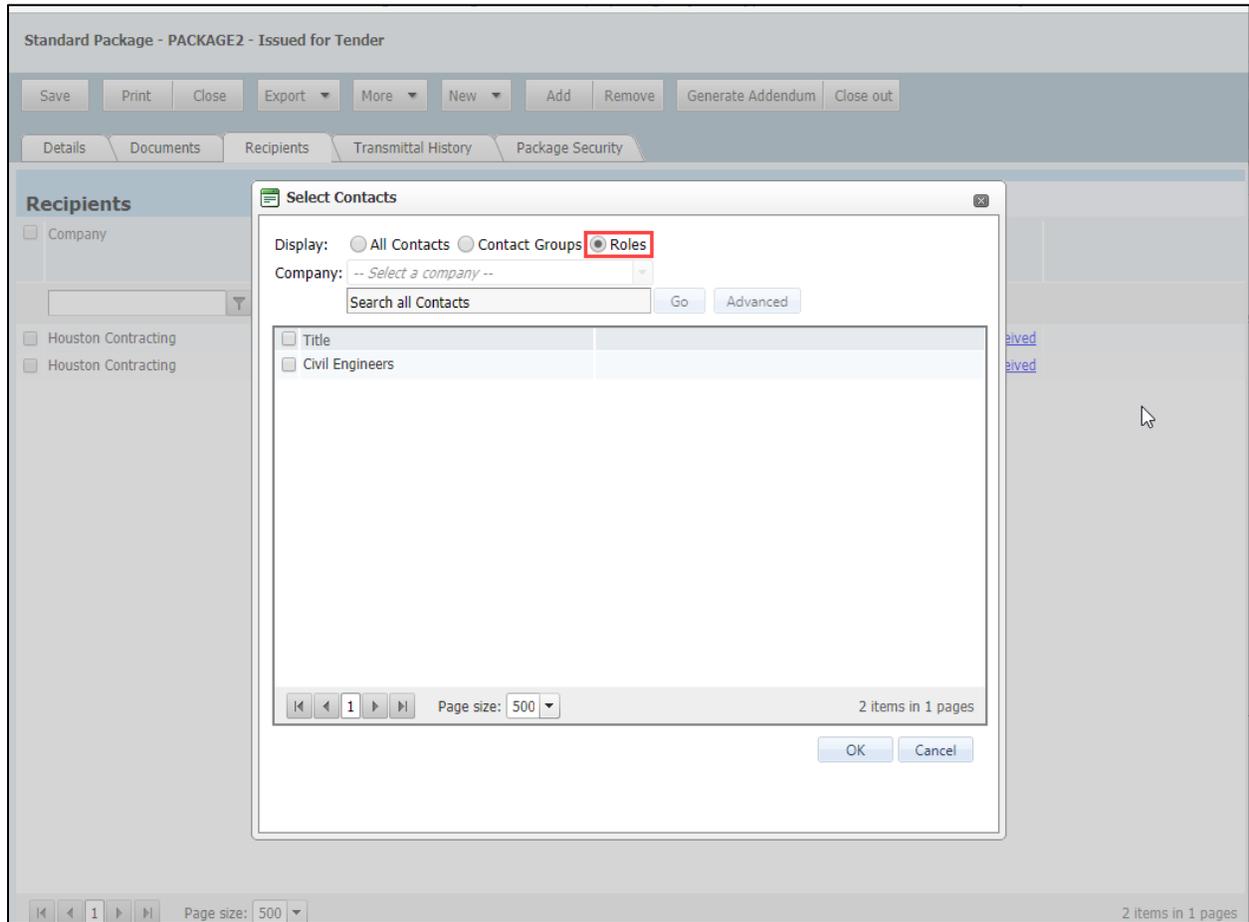
Page size: 500 2 items in 1 pages

OK Cancel

Packages

Roles

You can add maintain groups of recipients for a package in the **Sent Items** page. When you click **Add** on the **Recipients** tab of a package, the Select Contacts window now has a **Roles** radio button to select.



Checklist

Import templates

You can import checklist templates from another Document instance with the new **Import Checklist Types from Project** option under the **More** button, which opens the Import Checklist Types window.

